



Council Meeting

October 2016

CM 2016 Del 1.1

Agenda Item 1.1

Follow-up from Council 103

Council is invited to take note that actions agreed at the 103rd meeting of Council have been followed up, or are in progress (included to the agenda of the 104th meeting).

Item # Council 103 minutes	Description/Action	Follow-up (Agenda Item # (AI), refer to the Council Agenda)
1.1	<p>Format of reporting: Bureau noted that there is a lot of information presented in the Council meeting documents. There is a need to focus and summarise the documents by adding a “cover page” that summarizes the information and the key issues. The one page document should also highlight the decision required from Council or whether the document is for information only. The Secretariat will implement this approach for the 2016 Council meeting.</p> <p>This was brought to Council and Council decided that strategic recommendations from Bureau and recommended actions for Council should be clearly outlined in a one-page supporting document. In future each Council document will have a one-page lead summarizing the key issues, and identifying what decisions are required by Council.</p>	Council documents have been developed in a way which clearly outlines the actions needed or important points at the beginning of the document.
Council 2.1	ACOM Chair: Bureau will establish a Recruitment Panel (RP) in November-December 2015 who will oversee the entire recruitment process for the new ACOM chair.	The Recruitment panel was established. Council will be asked to appoint the new ACOM Chair as per the recommendation of the panel under AI 6.2.
Council 2.2.1	Science Leadership: Council agreed that the work associated with CSWGSSL, the review of ICES Science and ICES science funding should be combined into one CSWGIS (Council SCICOM Working Group on ICES Science) to be chaired by Pierre Petitgas and Tammo Bult. The chairs will develop the ToRs for the Group and finalize the participants during November-December 2015.	Tammo Bult and Pierre Petitgas will report on the progress under AI 2.2.
Council 2.2.1	Bureau agreed to propose to Council to set-up a Council Working Group on ICES Science Funding to consider these issues, and also how ICES can bring in additional funding. The aim is to resolve the issue and make recommendations to Council in 2016.	<p>Tammo Bult and Pierre Petitgas will report under AI 2.2. Council will be invited to discuss and approve the Bureau recommendations:</p> <ul style="list-style-type: none"> - to support the SCICOM proposal to use 500,000 DKK (core funding/annually) for supporting the work of SSG Chairs, and to request SCICOM under the incoming SCICOM Chair to elaborate a work plan and framework administrative guidelines;

		<ul style="list-style-type: none"> - to support the SCICOM proposal to use 50,000 DKK (core funding/annually) for a Science Working Group Chairs meeting; - to respond to the SCICOM request for funding of Strategic Initiatives, action areas, and cooperation with scientific partners with a total of 350,000 DKK (from equity) for three years, 2017, 2018, and 2019; - to discontinue the Science Fund; - to invest 1.3 million DKK, from equity, in an introductory training package for chairs of expert working groups, activities to strengthen and streamline data and information products for the ecosystem approach, and support to the production of Aquaculture overviews. This includes a reallocation of 300.000 DKK set-aside for demonstration advice by 2015 Council meeting.
Council 3.1	<p>MoU and Business model: Council reconfirmed, in accordance with the RoP, Rule 24, the role of the Finance Committee and accordingly requested the Committee to include a longer time and more strategic perspective in their annual consideration of ICES budget. For the 2016 meeting the Finance Committee is specifically requested to consider if there is ground to increase the CRF to 30% (or what is the appropriate level of CRF for ICES) of income and to develop guidelines that will describe how and when these funds should be used.</p> <p>Finance Committee will take ownership and steward the ICES Business Model and relevant documentation.</p> <p>As part of their broader mandate, Finance Committee is requested to update the Business Model as needed, keeping specific focus on the income and expenditures as outlined in the Programming Budget</p> <p>Bureau will produce a discussion document on MoU income outlining the issues and reflecting on the products, the processes to deliver these products, their costs, the interaction between science and advice, and the relation to ISP, to maximize the benefits to ICES, for consideration at the 2016 Council meeting. The Head of ACOM Support together with the ACOM Chair and the General Secretary will prepare a first draft for consideration at the 2016 February Bureau</p>	<p>The Chair of Finance Committee, General Secretary, and ACOM Chair will be following up on these issues under agenda item 3.</p>

	Regarding the 2017 Budget – it was decided not to propose the usual vote at Council. Instead the General Secretary will visit the member countries (who will potentially vote NO) in spring 2016 to discuss the national contributions and how ICES adds value to their national contributions and meets the needs of each member country. Following a tour of member countries, the Council voting on the 2017 Budget will take place by e-procedure before the June bureau.	The General Secretary met with Member Countries who expressed interest. The vote on the 2017 national contributions resulted in a 0% increase.
Council 3.1	Projects acquisition: Bureau will look into a more a proactive project participation role for ICES and the Secretariat in relation to Coordination and Support Actions (CSA projects) that are aligned with the ISP. The Secretariat will develop a discussion document for February Bureau.	The Head of Science Support will report on the Bureau discussions under Agenda item 3.3. Council will be requested to approve the recommendations regarding ICES proactively leading Coordination and Support action type projects.
Council 3.1	Data handling: Task the Coordination Group, the Head of Data and Information, the Chairs of SCICOM and ACOM, the Head of Advisory Support, the Head of the Science Programme, and the General Secretary, to prepare for a document on data handling for the February Bureau meeting, and to submit a full report to the June Bureau meeting, with the aim to have recommendations for discussion and approval at the 2016 Council meeting	To be dealt with by ACOM Chairs and Head of Data and Information in their reports.
Council 3.1 & 8.1	New Clients: The Coordination Group is also requested to prepare a discussion document for the February Bureau on how to attract (new) clients for new strategic areas, as opposed to new clients requiring different advice for the same questions/requests	The ACOM Chair will report on this under agenda item 3.2.
Council 3.2	Sponsoring: Council rejected the notion of a sponsorship deal with H2O. However the Secretariat should investigate the possibility of an ocean outreach/communications/awareness campaign between ICES and H2O where any additional costs would be met by H2O. This will be discussed by the February Bureau	Following the Council decision, no further cooperation has been initiated.
Council 4.1	Demonstration Advice: The Coordination Group (CG) is tasked to elaborate a discussion paper on how the IEA groups could test their approaches by responding to a specific “pilot advisory request” (i.e. demonstration advice). This pilot advisory request could potentially be supported through a demonstration project. Bureau will	The “Demonstration advice” process was discontinued at the June Bureau meeting.

	consider potential demonstration projects and the required funding at the February Bureau meeting, noting the funding set aside from equity for strategic initiatives	
Council 4.1	Mid-term review: Council mandated Bureau to conduct a mid-term review on the implementation of the ISP and report to Council in 2016	A midway review document has been developed by the Coordination Group. Council will be invited to discuss under Agenda item 2.1.
Council 5	Transatlantic Cooperation: CWGMTTC will become a Strategic Initiative at Council level (CSIMTC). Funding and the EU (not EU dimension) will be part of the ToRs. The draft ToRs will be revised by the Co-Chairs and Bureau. Council will be informed of the new ToRs.	Co-Chairs Fritz Köster and Alain Vezina will report under agenda item 5.
Council 7.1.2	Aquaculture: SCICOM is requested to establish contact with WGAQUA/WGSEDA to ensure their input and contribution to future work around these priority areas. A Bureau sub-group (BSGADM), consisting of Tammo Bult, Johann Sigurjónsson, and Anne Christine Brusendorff will do an initial investigation with participants of the ADM on what they got from the ADM and how future meetings could be improved.	The Bureau sub-group gathered feedback. An update on the development of the aquaculture priority area will be presented under agenda item 7.1.2.
Council 7.1.3	Arctic: Council took note of the overview of issues and progress presented in the Arctic roadmap CM_2015_Del-7.1.3 . If possible (if invited) ICES will participate in the Arctic Taskforce meeting Feb 4-5 2016 in Stockholm, Sweden and will use the opportunity to showcase ICES competence in the Arctic. In order to showcase ICES on-going and potential competence The President, General Secretary, President, Chair of ACOM, and Chair SCICOM will develop content for the February meeting. ICES will also consider participation in the Arctic Circles conference in Iceland October 20, 2016. The June Bureau will consider the potential for a workshop on the arctic, noting the standing offer of Norway to host the workshop.	An update on the development of the Arctic priority area will be presented under agenda item 7.1.3.
Council 7.2	CoI: In order to create a clear Conflict of Interest policy for ICES, a Bureau Sub Group (BSGCOI) consisting of the President, 1 st Vice-President, General Secretary, ACOM Chair, SCICOM Chair,	Council will be invited to approve the Conflict of Interest policy under agenda item 11.1.

	and Head of Data and Information will consider how to define and deal with conflict of interest in ICES following the ToR above.	
Council 7.3	Science review: As the science review issue is interlinked to many of the changes on-going in the science pillar, including the proposed mid-term review of the ISP, it was agreed that this would be one (of three) components of the overall group (CSWGIS) that will be Co-Chaired by Pierre Petitgas, and Tammo Bult. The aim is to ensure coordination between these initiatives	Tammo Bult and Pierre Petitgas will report under agenda item 2.2.
Council 8.1	ICES-EFARO: Consider a joint ICES–EFARO meeting soon to address the issue of member states and the resources available, with a specific focus on special requests	ACOM Chair will report under agenda item 8.1.
Council 8.1.3	<p>RCT and CARA: The continuing “workload” issue will be flagged as an issue noting progress on the Resource Coordination Tool (RCT) as a tool to help understand the problem better. The RCT will quantify the workload issue, but solutions need to also be identified, perhaps by limiting the amount of work accepted. The solutions proposed must also be linked to the proposed equity investments listed in the IBM. Such as: hiring additional Secretariat staff to run the update assessments.</p> <p>Delegates are requested to provide feedback on what kind of reports and information would be useful for their work-planning. The General Secretary will send a letter to delegates, requesting this information. Delegate engagement is vital to ensure the work tool is developed in a way that is useful for them.</p> <p>CARA will continue to develop and feedback will also be needed during 2016</p>	<p>The ACOM Chair will report on the Transparent Assessment Framework under agenda item 8.1.3.</p> <p>The General Secretary will report under agenda item 10.1.1</p>