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Our Ref: L.27/NH/ACB/LS/av

28 January 2019

**Subject:** Call for data: new information on Vulnerable Marine Ecosystems (VME) in the North Atlantic from ICES member countries

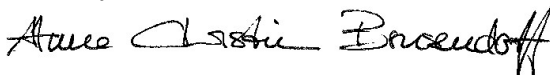
Dear Reader,

Please find enclosed a document describing the rationale, scope and technical details of this data call, as well as the secure use of data.

The Joint ICES/NAFO Working Group on Deep-water Ecology (WGDEC) maintains a central database holding information on the distribution and abundance of habitats and species considered to be indicators of vulnerable marine ecosystems (VMEs) across the North Atlantic. This ICES VME database aims to store and make available all known VME indicator records in the North Atlantic (covering deep water areas inside and outside national jurisdiction) for use by ICES and the wider marine community. ICES uses the database as a basis to provide scientifically-robust advice on the distribution of Vulnerable Marine Ecosystems (VMEs) and possible management solutions.

A list of deep-water VMEs and their characteristic taxa is provided (see Annex 2). Criteria to define what constitutes a VME has been produced by the FAO (FAO, 2009) and further refined by WGDEC (ICES, 2016) to assist data providers.

Sincerely,



Anne Christine Brusendorff  
General Secretary

CC: Laura Robson (Chair of WGDEC), Darius Campbell (NEAFC), Venetia Kostopoulou (EC), Bas Drukker (EC), Lotte Worsøe Clausen (Head of Advisory Support), Advice.



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28 January 2019

## **Data call: new information on Vulnerable Marine Ecosystems (VMEs) in the North Atlantic from ICES member countries**

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### **1. Scope of the Data call**

ICES provides annual advice to the EC and NEAFC on mapping the location of habitats sensitive to particular fishing activities, i.e. Vulnerable Marine Ecosystems (VMEs) including communities of hydrothermal vents/fields, cold water coral reefs and deep-sea sponge aggregations (CCAMLR, 2012). A list of deep-water VMEs and their characteristic taxa is provided (see Annex 2). Criteria to define what constitutes a VME has been produced by the FAO (FAO, 2009) and further refined by WGDEC (ICES, 2016) to assist data providers.

### **2. Rationale**

The rationale for the call is that the Joint ICES/NAFO Working Group on Deep-water Ecology (WGDEC) maintains a central database holding information on the distribution and abundance of habitats and species considered to be indicators of VMEs across the North Atlantic. This ICES VME database aims to store and make available all known VME indicator records in the North Atlantic (covering deep water areas inside and outside national jurisdiction) for use by ICES and the wider marine community. ICES uses the database as a basis to provide scientifically-robust advice on the distribution of VMEs and possible management solutions. WGDEC are also aiming to include more absence data records to support VME habitat modelling work. As such, absence data is also part of the data call, see further details below under 'Section 6.2 Data Types: absence data'.

### **3. Legal framework**

All the governments and intergovernmental commissions requesting and receiving advice from ICES, and all contracting parties to OSPAR and HELCOM, have signed international agreements under UNCLOS 1995 Fish Stocks agreement article 5 and 6 (to incorporate fisheries impacts on other components of marine ecosystems) and WSSD 2002 article 30 (to implement an ecosystem approach in relation to oceans policy including fisheries. These agreements include an obligation to collect and share data to support assessment of the impacts of fisheries on non-target species and the environment (UNCLOS FSA art 6). The ICES data policy states the conditions for data use, data contribution, and data redistribution including VME data use arrangements (<http://ices.dk/marine-data/guidelines-and-policy/Pages/ICES-data-policy.aspx>).

## 4. Deadlines

The data should be submitted by Friday 29 March 2019

## 5. Usage of requested data

The requested information, when ingested into the VME database, will have a number of important uses. The ICES VME database provides an essential resource for some of the core work of WGDEC in informing fisheries management, such as recommending bottom fishing closures within NEAFC (North East Atlantic Fisheries Commission) waters to protect VMEs. WGDEC also use this extensive database of VME records to respond to advice requests from the European Commission to provide new information on the locations of seabed habitats sensitive to particular fishing activities.

## 6. Data to report

### 6.1 Geographic and temporal scope

Temporal scope is for data on VMEs collected between January 2014 and February 2019, although please note that older data which has not been submitted previously to ICES should also be submitted.

The geographical scope of the VME data call covers the entire North Atlantic, including:

- North-East Atlantic Fisheries Commission Regulatory Area (NEAFC)  
[https://www.neafc.org/managing\\_fisheries/measures/ra\\_map](https://www.neafc.org/managing_fisheries/measures/ra_map)
- Northwest Atlantic Fisheries Organisation Regulatory Area (NAFO)  
<https://www.nafo.int/Fisheries>
- ICES Fishing areas
- Adjacent deep-water areas of ICES member countries

As WGDEC focuses its work on VME in 'deep water areas', considered to be in water depths of 200 m and deeper, this thereby effectively excludes data from the following ICES areas in this data call: 27.3.a, 27.3.b, 27.3.c, 27.3.d, 27.4.b, 27.4.c, 27.7.a, 27.7.d, 27.7.e, and 27.7.f.

### 6.2 Data types

The VME database is comprised of:

- 1) '**VME habitats**' that are records for which there is unequivocal evidence for a VME, e.g. ROV observations of a coral reef;
- 2) '**VME indicators**' which are records that suggest the presence of a VME with varying degrees of uncertainty e.g. bycatch of gorgonians (sea fans) from a fishing vessel. For VME indicators, a weighting system of vulnerability and uncertainty is provided as part of the database to aid interpretation;

### 3) 'Absence of VME data'.

Absence data on VME occurrence can be just as important as presence data, and WGDEC have worked with the ICES Data Centre to allow this data type to be submitted through the same data submission format. The VME database structure allows submission of 'absence' data through the completion of the "VME cruise" tab, with details of each survey of relevance, and the "VME sample" tab, with details of the sampling events. If no VMEs are found in these sampling events, this is all that is needed (i.e. no information is needed under 'VME data record') and absence is therefore recorded.

Please note that absence data is currently only being accepted in the following cases:

- For scientific trawl surveys only (both current and older/historical records);
- Where presence of VMEs have been recorded on the same survey (i.e. if no VMEs seen throughout the survey, do not record absences).

In addition, please follow these guiding principles before deciding on submission:

- Each tow should either be presence OR absence, it should not combine both. If VMEs are present in part of the tow, this is recorded as presence data;
- If presence data are recorded for some VME indicators, absence of others can be assumed and does not need to be recorded separately.

#### **Re-submissions:**

ICES member countries may wish to update data on VMEs previously submitted to ICES. Please note that data submitted to the VME database prior to the WGDEC Data Call 2017 cannot be automatically overwritten as it is stored in a slightly different format. If any resubmissions are made for these datasets, submitters should contact ICES Data Centre for assistance at [data.call@ices.dk](mailto:data.call@ices.dk).

#### **Electronic outputs:**

Data will be shown as maps within ICES WGDEC reports and ICES Advice. Data will also be visible and accessible on the ICES VME data portal. On this portal, all data (public and restricted) will be displayed aggregated to a 0.05 x 0.05 degree grid using the approach of C-square reference XXXX:XXX:XXX:X (see Rees, 2003). When downloading, publically accessible data (as determined by the data provider) will be available in its 'raw' form (i.e. not aggregated).

Data classed as 'restricted' by the data provider will have some fields of information removed from the download, and the data provider contact details will be provided in the download to enable the requestor to ask for these data.

## 7. Instructions for data submission

ELECTRONIC SUBMISSION: To submit data, please fill in the Excel “data submission template” with your data. The template can be found here: [http://ices.dk/marine-data/documents/VME/VME\\_Reporting\\_Format.zip](http://ices.dk/marine-data/documents/VME/VME_Reporting_Format.zip).

- Once the Excel data submission template is completed, go to the “Export\_data” sheet and press the “Export data to XML” button to create a data file in XML format, and save it onto your computer or network. Note: please do not use the Excel automatic XML conversion function, it will not produce the correct file.
- Go to the VME portal <http://vme.ices.dk>.
- Press the ‘Submit data’ link and log in with your ICES Sharepoint user credentials. If you do not have access to ICES Sharepoint please contact [data.call@ices.dk](mailto:data.call@ices.dk) for assistance.
- Select your XML data file using the ‘Choose file’ button to select the file.
- Press the ‘Screen file’ button to validate and upload the file to the ICES database. This will run a data validation process and a report of any QC issues will be generated and made available to the data submitter online. Data not complying with the correct format will not be accepted for uploading until the errors are corrected.
- If you have any questions or problems with submission please contact [data.call@ices.dk](mailto:data.call@ices.dk) for assistance.

When submitting data, refer to the Data call Annex 1 for the detailed VME format description and Annex 2 for what species/habitats constitute a VME.

Additional information on how to submit data is also provided in the ICES VME DATA REPORTING GUIDANCE DOCUMENT: [http://ices.dk/marine-data/Documents/VME/VME\\_2016\\_Data\\_Reporting\\_Guidance.pdf](http://ices.dk/marine-data/Documents/VME/VME_2016_Data_Reporting_Guidance.pdf)

## 8. Contact information

For support concerning any issues about the data call please contact the Advisory Department ([advice@ices.dk](mailto:advice@ices.dk)).

For support concerning other data-submission issues, please contact: [data.call@ices.dk](mailto:data.call@ices.dk).

## 9. References

CCAMLR, 2012. Commission for the Conservation of Antarctic Marine Living Resources. CONSERVATION MEASURE 22-06 (2012)1,2 Bottom fishing in the Convention Area

FAO, 2009. The FAO International Guidelines for the Management of Deep-sea Fisheries in the High Seas. Activities pages. In: FAO Fisheries and Aquaculture Department [online]. Rome. Updated 30 April 2013. <http://www.fao.org/fishery/topic/166308/en>

ICES. 2016. Report of the Workshop on Vulnerable Marine Ecosystem Database (WKVME), 10–11 December 2015, Peterborough, UK. ICES CM 2015/ACOM:62. 42 pp.

ICES. 2017. Report of the ICES/NAFO Joint Working Group on Deep-water Ecology (WGDEC) 20–24 March 2017 Copenhagen, Denmark. ICES CM 2017/ACOM:25. 121pp.

Rees, T. 2003. “C-square s”, a new spatial indexing system and its applicability to the description of oceanographic datasets. *Oceanography*, 16(1): 11–19.

## Annex 1 VME Format Description

The VME format consists of 4 separate records for File Information, VME Cruise, VME Sample, and VME Data Record.

File Information records are created automatically in the template.

To report 'absence' data (for example if you are reporting a research trawl survey where there was no VME by-catch), the VME Data Record should be left empty, and only VME Cruise and VME Sample should be completed.

Note: in the 'Obligation' column, M stands for mandatory, O stands for optional and C stands for conditional (i.e. conditional on information being provided in the previous fields)

In case of questions about data reporting format, vocabulary codes, etc., please contact [data.call@ices.dk](mailto:data.call@ices.dk)

### 1. File Information (Mandatory record, created automatically from the data submission template)

FIELD NAME	FIELD TYPE	OBLIGATION	DESCRIPTION	GUIDANCE
<b>RecordType</b>	Text	M	Record Type code 'FI'	The field will be autofilled during data export to xml.
<b>Country</b>	Text	M	Survey country 2-alpha ISO code	The field will be autofilled from the Cruise record
<b>EntryDateTime</b>	Date	M	Data entry date time	The field will be autofilled during data export to xml.



## 2. VME Cruise (Mandatory record)

FIELD NAME	FIELD TYPE	OBLIGATION	DESCRIPTION	GUIDANCE
<b>RecordType</b>	Text	M	Record Type code 'VC'	The field will be autofilled during data export to xml.
<b>SurveyName</b>	Text	M	Survey name	Survey (campaign) name and acronym.
<b>Country</b>	Text	M	Survey country 2-alpha ISO code	Use codes from the list: <a href="http://vocab.ices.dk/?ref=337">http://vocab.ices.dk/?ref=337</a>
<b>VesselType</b>	Text	M	Vessel type from which the sample was collected.	Choose from the list: <a href="http://vocab.ices.dk/?ref=57">http://vocab.ices.dk/?ref=57</a>
<b>Ship</b>	Text	O	Code of vessel on which sample was collected (for ROV or AUV, provide reference to the parent vessel).	Field is strongly recommended for reporting. Report vessel code from the list at <a href="http://vocab.ices.dk/?ref=315">http://vocab.ices.dk/?ref=315</a>
<b>CruiseID</b>	Text	M	Local Cruise ID	To be provided by the data supplier – cruise reference code. If CSR exists, report the CSR cruise reference for traceability <a href="http://seadata.bsh.de/csr/retrieve/sdn2_index.html">http://seadata.bsh.de/csr/retrieve/sdn2_index.html</a>
<b>StartDate</b>	Date	M	Cruise start date	All dates must be supplied as text in the format YYYY-MM-DD (ISO date format).
<b>EndDate</b>	Date	M	Cruise end date	All dates must be supplied as text in the format YYYY-MM-DD (ISO date format).
<b>PlaceName</b>	Text	O	Name of place in reference to the data collection.	Free text; e.g. "Rockall Bank"
<b>ShipPositionPrecision</b>	Integer	O	An estimate of the precision of the lat/long	Calculated or estimated precision of the vessel/ROV position in metres. Take into account whether position is determined from the

			provided by the spatial positioning systems of the vessel/ROV	ship position or from ROV. For example when two separate spatial reference systems are in use such as vessel position GPS (+/- 10m) and ROV USBL (+/- 20m) position, the precision of both the vessel and ROV systems should be added together to give a precision of +/- 30m.
<b>ResponsibleOrganisation</b>	Text	M	EDMO code of the organization responsible for the data.	Please select the organization from the list at <a href="https://vocab.ices.dk/?ref=1398">https://vocab.ices.dk/?ref=1398</a>
<b>ResponsibleOrganisationRole</b>	Text	M	Role of the responsible organization for the data.	Choose from the list: <a href="https://vocab.ices.dk/?ref=1434">https://vocab.ices.dk/?ref=1434</a>
<b>ScientistInCharge</b>	Text	O	Name of SIC (Scientist in Charge) or PI (Principle Investigator).	Free text. Name of the scientist with overall responsibility for data collection and achieving science objectives during survey.
<b>FundingProject</b>	Text	O	Project name	Free text. Name of the funding project
<b>PointOfContact</b>	Text	M	Name of the point of contact for queries about the data.	Free text. Who should be contacted about the data
<b>ContactEmail</b>	Text	M	E-mail address for the point of contact about the data.	Valid e-mail address
<b>Reference</b>	Text	O	A reference to the data source.	Complete citation for the data source e.g. "Mortensen et al., 2006"
<b>FileName</b>	Text	O	Name of the excel or shape file submitted.	Link to the related metadata files, if available. The files should be sent to <a href="mailto:data.call@ices.dk">data.call@ices.dk</a>
<b>DataAccess</b>	Text	M	Data access constraints.	e.g. "public" or "restricted". Please use "public" if you are content with the data being downloaded in its raw form from the ICES data portal. Alternatively, the data will not be downloadable if you select "restricted". Subset of the controlled vocabulary: <a href="http://vocab.ices.dk/?ref=1435">http://vocab.ices.dk/?ref=1435</a>

### 3. VME Sample (Mandatory record)

FIELD NAME	FIELD TYPE	OBLIGATION	DESCRIPTION	GUIDANCE
<b>RecordType</b>	Text	M	Record Type code 'VS'	The field will be autofilled during data export to xml.
<b>CruiseID</b>	Text	M	Local Cruise ID	To be provided by the data supplier – cruise reference code. If CSR exists, report the CSR cruise reference
<b>StationID</b>	Text	O	ID of the survey station, if known.	May be numeric, text or a combination of numbers and text.
<b>SampleKey</b>	Text	M	Key for each discernible sampling/analysis event.	<p>A unique key for each sampling event like:</p> <ul style="list-style-type: none"> <li>• A single trawl</li> <li>• A single long line set</li> <li>• A single photograph from a photographic tow</li> <li>• A segment of analysed video from a video tow</li> <li>• A video tow, if video is unanalyzed</li> <li>• A sediment grab or core.</li> </ul> <p>To be created by data supplier. May be numeric, text or a combination of numbers and text, which may relate back to original data management convention for traceability.</p>
<b>ObservationDate</b>	Date	C	Date the species or habitat was recorded.	Report the date of observation, if available. All dates must be supplied as text in the format YYYY-MM-DD (ISO date format).
<b>ObservationDateType</b>	Text	M	Precision of the reported ObservationDate	<p>A one or two character code that identifies the types of dates used in ObservationDate. Explicitly stating the code avoids any ambiguity, which might lead to subtly different interpretations. Choose from the list: <a href="http://vocab.ices.dk/?ref=1429">http://vocab.ices.dk/?ref=1429</a></p>
<b>DataCollectionMethod</b>	Text	M	Reference to the data collection method used.	<p>Specify the data collection method for the sample based on the vocabulary list N.B. <b>If several samples were taken on site by the variety of methods, report them separately with different sample keys</b></p> <p>Choose from:</p> <ul style="list-style-type: none"> <li>• Multibeam echo sounder (unknown platform)</li> <li>• Multibeam echo sounder (vessel mounted)</li> <li>• Multibeam echo sounder (AUV mounted)</li> <li>• Multibeam echo sounder (ROV mounted)</li> </ul>

FIELD NAME	FIELD TYPE	OBLIGATION	DESCRIPTION	GUIDANCE
				<ul style="list-style-type: none"> <li>• Single beam echo sounder</li> <li>• Side scan sonar (Unknown platform)</li> <li>• Side scan sonar (AUV mounted)</li> <li>• Sub-bottom profiler</li> <li>• CTD</li> <li>• Grab (please specify type from link below)</li> <li>• Core (please specify type from link below)</li> <li>• Trawl (please specify type from link below)</li> <li>• Dredge (please specify type from link below)</li> <li>• Longline</li> <li>• Seabed imagery - towed camera system</li> <li>• Seabed imagery - drop camera system</li> <li>• Seabed imagery – ROV system</li> </ul> <p>This list is a subset of the ICES Sampler Type vocabulary. If your survey method is not listed, please select from: <a href="http://vocab.ices.dk/?ref=152">http://vocab.ices.dk/?ref=152</a></p>
StartLatitude	Double	C	Start latitude of the record, if line (if point, use MidLatitude and leave this blank).	Use World Geodetic System 1984 (WGS84) geographic coordinate system, and decimal degrees.
StartLongitude	Double	C	Start longitude of the record, if line (if point, use MidLongitude and leave this blank).	Use World Geodetic System 1984 (WGS84) geographic coordinate system, and decimal degrees.
MiddleLatitude	Double	M	Midpoint latitude of the record if line (if point, use this field for position).	Use World Geodetic System 1984 (WGS84) geographic coordinate system, and decimal degrees.
MiddleLongitude	Double	M	Midpoint longitude of the record if line (if point, use this field for position).	Use World Geodetic System 1984 (WGS84) geographic coordinate system, and decimal degrees.
EndLatitude	Double	C	End latitude of the record (if point, use MidLatitude and leave this blank).	Use World Geodetic System 1984 (WGS84) geographic coordinate system, and decimal degrees.
EndLongitude	Double	C	End longitude of the record (if point, use MidLongitude and leave this blank).	Use World Geodetic System 1984 (WGS84) geographic coordinate system, and decimal degrees.
GeometryType	Text	M	Sampling geometry type	Point or line - subset of the controlled vocabulary <a href="http://vocab.ices.dk/?ref=1430">http://vocab.ices.dk/?ref=1430</a>
SamplePositionAccuracy	Integer	O	Accuracy of spatial position of record in metres.	For example, trawl by-catch of coral along a 5km trawl track would have a RecordPositionAccuracy of 5000 metres <b>whereas</b> an observation of a cold-water coral reef observed on an ROV/drop-camera frame transect may have a RecordPositionAccuracy of 20 metres (this being the

FIELD NAME	FIELD TYPE	OBLIGATION	DESCRIPTION	GUIDANCE
				accuracy of the USBL positioning being used on the ROV/drop-frame) Value in metres; e.g. "10" means the given position of the record is accurate to $\pm 10$ metres.
<b>DepthUpper</b>	Double	O	Upper depth in metres	For transect data (video or trawl) indicate the shallowest depth in metres. e.g. 110
<b>DepthLower</b>	Double	O	Lower depth in metres	For transect data (video or trawl) indicate the deepest depth in metres. e.g. 150
<b>DepthShoot</b>	Double	O	Depth at the beginning of the tow in metres	For trawling data, report depth in metres at the beginning of the tow
<b>DepthHaul</b>	Double	O	Depth at the end of the tow in metres	For trawling data, report depth in metres at the end of the tow

4. VME Data Record (Optional record – If you wish to report ‘absence’ data (for example if you are reporting a research trawl survey where there was no VME by-catch), this record should be left empty).

FIELD NAME	FIELD TYPE	OBLIGATION	DESCRIPTION	GUIDANCE
<b>RecordType</b>	Text	M	Record Type code ‘VD’	The field will be autofilled during data export to xml.
<b>SampleKey</b>	Text	M	Key for each discernible sampling/analysis event.	<p>A unique key for each sampling event like:</p> <ul style="list-style-type: none"> <li>• A single trawl</li> <li>• A single long line set</li> <li>• A single photograph from a photographic tow</li> <li>• A segment of analysed video from a video tow</li> <li>• A video tow, if video is unanalyzed</li> <li>• A sediment grab or core.</li> </ul> <p>To be created by data supplier. May be numeric, text or a combination of numbers and text, which may relate back to original data management convention for traceability.</p>
<b>RecordKey</b>	Text	M	Unique key for each data record (row) within a submitted dataset.	<p>To be created by data supplier. May be numeric, text or a combination of numbers and text, which may relate back to original data management convention for traceability. If no original data management key exists, this can be added as a sequential numeric list (1,2,3, etc.)</p>
<b>VME_Indicator</b>	Text	C	Grouping of species/habitats used by WGDEC.	<p>A VME indicator must be chosen if no <i>bona fide</i> VME habitat type is known to occur, e.g. a sponge from trawl by-catch. This field can also be used to record species records as additional detail for records of VME habitats. To do this, the VME indicator record(s) should be on a separate line from the VME habitat record, and should have the same VMEKey. VME indicators should match the list shown below. Controlled vocabulary <a href="http://vocab.ices.dk/?ref=1409">http://vocab.ices.dk/?ref=1409</a></p> <p>Choose from:</p> <ul style="list-style-type: none"> <li>• Black coral</li> <li>• Cup coral</li> <li>• Gorgonian</li> <li>• Stylasterids</li> <li>• Sea-pen</li> <li>• Soft coral</li> <li>• Sponge</li> </ul>

FIELD NAME	FIELD TYPE	OBLIGATION	DESCRIPTION	GUIDANCE
				<ul style="list-style-type: none"> <li>• Stony coral</li> <li>• Anemones</li> <li>• Xenophyophores</li> <li>• Stalked crinoids</li> <li>• Chemosynthetic species (seeps and vents)</li> </ul>
VME_IndicatorSubtype	Text	O	Indicator subtype code	<p>These are additional VME Indicator types used by NAFO Working Groups, and are not represented in VME Indicator field above. Controlled vocabulary: <a href="http://vocab.ices.dk/?ref=1492">http://vocab.ices.dk/?ref=1492</a></p>
VME_HabitatType	Text	C	VME habitat types used by WGDEC.	<p>A VME habitat type should be chosen if the record occurs within a <i>bona fide</i> VME habitat e.g. From an ROV transect surveying a cold water coral reef. All datapoints representing the known extent of a VME habitat type along a transect or tow should be recorded within one line of the database (e.g. a video tow split into sections of cold-water coral reef; bathyal rock; cold-water coral reef, would represent two VME habitat records of cold-water coral reef in the database).</p> <p>Controlled vocabulary <a href="http://vocab.ices.dk/?ref=1410">http://vocab.ices.dk/?ref=1410</a></p> <p>Choose from:</p> <ul style="list-style-type: none"> <li>• Cold-water coral reef</li> <li>• Coral garden</li> <li>• Deep-sea sponge aggregations</li> <li>• Sea-pen fields</li> <li>• Anemone aggregations</li> <li>• Mud and sand emergent fauna</li> <li>• Bryozoan patches</li> <li>• Hydrothermal vents/fields</li> <li>• Cold seeps</li> </ul>
VME_HabitatSubtype	Text	O	VME sub habitat types used by WGDEC.	<p>If no VME_habitat_type is filled in, this field should be left blank. If VME_habitat_type is filled in, this field is optional. Controlled vocabulary <a href="http://vocab.ices.dk/?ref=1411">http://vocab.ices.dk/?ref=1411</a></p> <p>Choose from:</p> <ul style="list-style-type: none"> <li>• <i>Lophelia pertusa</i>/Madrepora oculata reef</li> <li>• Solenosmilia variabilis reef</li> <li>• Hard-bottom coral garden</li> </ul> <p><i>Note that these records can be further classified as one of</i></p>

FIELD NAME	FIELD TYPE	OBLIGATION	DESCRIPTION	GUIDANCE
				<p><i>the following:</i></p> <ul style="list-style-type: none"> <li>○ Hard-bottom coral garden: Hard-bottom gorgonian and black coral gardens</li> <li>○ Hard-bottom coral garden: Colonial scleractinians on rocky outcrops</li> <li>○ Hard-bottom coral garden: Non-reefal scleractinian aggregations</li> <li>○ Hard-bottom coral garden: Stylasterid corals on hard substrata</li> <li>• Soft-bottom coral garden               <p><i>Note that these records can be further classified as one of the following:</i></p> <ul style="list-style-type: none"> <li>○ Soft-bottom coral garden: Soft-bottom gorgonian and black coral gardens</li> <li>○ Soft-bottom coral garden: Cup-coral fields</li> <li>○ Soft-bottom coral garden: Cauliflower Coral Fields</li> </ul> </li> <li>• Soft-bottom sponge aggregations</li> <li>• Hard-bottom sponge aggregations</li> <li>• Soft-bottom anemone aggregations</li> <li>• Hard-bottom anemone aggregations</li> </ul>
VMEKey	Double	C	Key to identify VME habitat and VME indicator records belonging to a single habitat patch.	<p>Sequential number to identify records that come from the same block of habitat, e.g. Consecutive points on an ROV or video transect that are on the same coral reef. This is mandatory for any records of VME habitats. If each record comes from a separate habitat patch, or if this is not known, use a different number for each record.</p> <p>Also optional for records of VME indicator species, where it can be used to show that these come from a patch of VME habitat. See guidance on the VME_indicator field for more details.</p>
GeneralTaxonDescriptor	Text	O	Most detailed name of taxon (according to HighestTaxonomicResolution).	e.g. Porifera, <i>Lophelia pertusa</i> , soft coral
TaxonLatinName	Text	C	Latin name of the most detailed taxon identified.	Report the taxon Latin name whenever possible. Report the taxon Latin name whenever possible. If reported in the Excel template, the AphiaID would be matched automatically. In case of ambiguities in the results, the data submitter should specify



FIELD NAME	FIELD TYPE	OBLIGATION	DESCRIPTION	GUIDANCE
<b>AphiaID</b>	Integer	C	WoRMS Species reference code	the AphiaID instead.  We strongly recommend reporting of valid species AphiaIDs as in <a href="http://www.marinespecies.org/">http://www.marinespecies.org/</a> . In the excel template, either AphiaID or TaxonLatinName should be reported (same field). If the field is left blank, AphiaID=2 (Animalia) would be automatically assigned.
<b>DeadAlive</b>	Text	O	Indication of whether most of sample was dead or alive.	Choose either "Dead" or "Alive". Subset of the controlled vocabulary: <a href="http://vocab.ices.dk/?ref=64">http://vocab.ices.dk/?ref=64</a>
<b>Number</b>	Double	O	Number of individuals associated with the record.	If not known, use "Null".
<b>Weight</b>	Double	O	Mass of indicator, in kg, associated with the record.	Weight in kilograms. This is likely to be relevant to by-catch/ data. If not known or not relevant, use "Null". Do not include if the record is a VME habitat type.
<b>Density</b>	Double	O	Number of individuals per square metre (m <sup>2</sup> ).	If not known or not relevant, use "Null".
<b>PercentCover</b>	Double	O	Percentage cover of indicator (relevant to underwater imagery data, e.g. ROV or drop down video).	If not known or not relevant, use "Null".
<b>SACFOR</b>	Text	O	Semi-quantitative abundance scale (relevant to underwater imagery data, e.g. ROV or drop down video).	Controlled vocabulary <a href="http://vocab.ices.dk/?ref=1491">http://vocab.ices.dk/?ref=1491</a> . Scale description: <a href="http://jncc.defra.gov.uk/page-2684">http://jncc.defra.gov.uk/page-2684</a> If not known or not relevant, use "Null".
<b>TaxonDeterminer</b>	Text	O	Name of organization that identified the GeneralTaxonDescriptor.	Please select the organization from the list at <a href="https://vocab.ices.dk/?ref=1398">https://vocab.ices.dk/?ref=1398</a>
<b>TaxonDeterminationDate</b>	Date	O	Date of identification of the GeneralTaxonDescriptor.	All dates must be supplied as text in the format YYYY-MM-DD (ISO date format).
<b>Comments</b>	Text	O	Any other relevant comments or information.	e.g. "sample was 60% live coral and 40% dead"

## Annex 2: A list of deep-water VMEs and their characteristic taxa (table extracted from ICES VME Workshop report (ICES, 2016))

Proposed VME habitat type (VME database field: "VME_HabitatType")	Proposed VME habitat subtype (VME database field: "VME_HabitatSubtype")	Representative Taxa	Corresponding VME Indicator (VME database field: "VME_Indicator")
Cold-water coral reef	<i>Lophelia pertusa</i> /Madrepora oculata reef	<i>Lophelia pertusa</i> <i>Madrepora oculata</i>	Stony coral
	<i>Solenosmilia variabilis</i> reef	<i>Solenosmilia variabilis</i>	Stony coral
Coral garden	Hard bottom coral garden  <b>Note</b> - you can also assign records to a more detailed sub-type	(See below)	Black coral Gorgonian Stony coral Stylasterids
	Hard bottom coral garden: Hard bottom gorgonian <sup>1</sup> and black coral gardens	ACANTHOGORGIIDAE • <i>Acanthogorgia armata</i> ANTHOTHELIDAE CHRYSOGORGIIDAE CORALLIIDAE ISIDIDAE, KERATOISIDINAE • <i>Acanella arbuscula</i> • <i>Acanella spp.</i> • <i>Isidella spp.</i> • <i>Keratoisis spp.</i> • <i>Lepidisis spp.</i> PARAGORGIIDAE • <i>Paragorgia arborea</i>	Gorgonian Soft coral Black coral

<sup>1</sup> *Gorgonian* is now not a recognised taxonomic term. However, as many deep-sea biologists are familiar with this term, this VME Indicator was retained.

Proposed VME habitat type (VME database field: "VME_HabitatType")	Proposed VME habitat subtype (VME database field: "VME_HabitatSubtype")	Representative Taxa	Corresponding VME Indicator (VME database field: "VME_Indicator")
		PLEXAURIDAE <ul style="list-style-type: none"> <li><i>Paramuricea biscaya</i></li> <li><i>Paramuricea placomus</i></li> <li><i>Paramuricea</i> spp.</li> <li><i>Swiftia pallida</i></li> </ul> PRIMNOIDAE <ul style="list-style-type: none"> <li><i>Callogorgia verticillata</i></li> <li><i>Primnoa resedaeformis</i></li> </ul> ALCYONIIDAE <ul style="list-style-type: none"> <li><i>Anthomastus grandiflorus</i></li> </ul> ANTIPATHIDAE <ul style="list-style-type: none"> <li><i>Stichopathes</i> cf <i>gravieri</i></li> </ul> LEIOPATHIDAE <ul style="list-style-type: none"> <li><i>Leiopathes</i> spp.</li> </ul> SCHIZOPATHIDAE <ul style="list-style-type: none"> <li><i>Bathypathes</i> spp.</li> <li><i>Parantipathes hirondelle</i></li> <li><i>Parantipathes</i> spp.</li> <li><i>Stauropathes arctica</i></li> </ul>	
	Hard bottom coral garden: Colonial scleractinians on rocky outcrops	<i>Lophelia pertusa</i> <i>Madrepora oculata</i>	Stony coral
	Hard bottom coral garden: Non-reefal scleractinian aggregations	<i>Enallopsammia rostrata</i> <i>Lophelia pertusa</i> <i>Madrepora oculata</i>	Stony coral
	Hard bottom coral garden: Stylasterid corals on hard substrata	STYLASTERIDAE <ul style="list-style-type: none"> <li><i>Pliobothrus symmetricus</i></li> <li><i>Pliobothrus</i> spp.</li> <li><i>Stylaster</i> spp.</li> </ul>	Stylasterids
	Soft bottom coral garden	(See below)	Gorgonian Soft coral

Proposed VME habitat type (VME database field: "VME_HabitatType")	Proposed VME habitat subtype (VME database field: "VME_HabitatSubtype")	Representative Taxa	Corresponding VME Indicator (VME database field: "VME_Indicator")
	<b>Note</b> - you can also assign records to a more detailed sub-type		Black coral Cup coral
	Soft bottom coral garden: Soft bottom gorgonian <sup>1</sup> and black coral gardens	ALCYONIIDAE <ul style="list-style-type: none"> <li><i>Anthomastus grandiflorus</i></li> </ul> ANTIPATHIDAE <ul style="list-style-type: none"> <li><i>Stichopathes cf gravieri</i></li> </ul> CHRYSOGORGIIIDAE <ul style="list-style-type: none"> <li><i>Radicipes gracilis</i></li> <li><i>Radicipes spp.</i></li> </ul> ISIDIDAE <ul style="list-style-type: none"> <li><i>Acanella arbuscula</i></li> <li><i>Acanella spp.</i></li> <li><i>Isidella spp.</i></li> </ul>	Gorgonian Soft coral Black coral
	Soft bottom coral garden: Cup-coral fields	CARYOPHYLLIIDAE <ul style="list-style-type: none"> <li><i>Caryophyllia spp.</i></li> <li><i>Stephanocyathus moseleyanus</i></li> </ul> FLABELLIDAE <ul style="list-style-type: none"> <li><i>Flabellum macandrewi</i></li> <li><i>Flabellum angulare</i></li> <li><i>Flabellum alabastrum</i></li> <li><i>Flabellum spp.</i></li> </ul>	Cup coral
	Soft bottom coral garden: Cauliflower Coral Fields	NEPHTHEIDAE <ul style="list-style-type: none"> <li><i>Duva florida</i></li> <li><i>Drifa glomerata</i></li> <li><i>Gersemia spp.</i></li> </ul>	Soft coral
Deep-sea sponge aggregations	Soft bottom sponge aggregations	GEODIIDAE <ul style="list-style-type: none"> <li><i>Geodia barretti</i></li> <li><i>Geodia macandrewi</i></li> <li><i>Geodia atlantica</i></li> </ul>	Sponge <sup>2</sup>

<sup>2</sup> Data providers should ensure that only sponge records of species representative of deep sea habitats are submitted (see representative taxa)

Proposed VME habitat type (VME database field: "VME_HabitatType")	Proposed VME habitat subtype (VME database field: "VME_HabitatSubtype")	Representative Taxa	Corresponding VME Indicator (VME database field: "VME_Indicator")
		ANCORINIDAE <ul style="list-style-type: none"> <li><i>Stryphnus ponderosus</i></li> <li><i>Stelletta</i> spp.</li> </ul> PACHASTRELLIDAE <ul style="list-style-type: none"> <li><i>Thenea</i> spp.</li> </ul> ROSSELLIDAE <ul style="list-style-type: none"> <li><i>Caulophacus arcticus</i></li> </ul> PHERONEMATIDAE <ul style="list-style-type: none"> <li><i>Pheronema carpenteri</i></li> </ul>	
	Hard bottom sponge aggregations	AXINELLIDAE <ul style="list-style-type: none"> <li><i>Axinella infundibuliformis</i></li> <li><i>Phakellia</i> spp.</li> </ul> MYCALIDAE           POLYMASTIIDAE <ul style="list-style-type: none"> <li><i>Polymastia</i> spp.</li> </ul> TETILLIDAE           ROSSELLIDAE <ul style="list-style-type: none"> <li><i>Caulophacus arcticus</i></li> </ul> PHERONEMATIDAE <ul style="list-style-type: none"> <li><i>Pheronema carpenteri</i></li> </ul>	Sponge <sup>2</sup>
Seapen fields		ANTHOPTILIDAE <ul style="list-style-type: none"> <li><i>Anthoptilum murrayi</i></li> <li><i>Anthoptilum</i> spp.</li> </ul> PENNATULIDAE <ul style="list-style-type: none"> <li><i>Pennatula phosphorea</i></li> </ul> FUNICULINIDAE <ul style="list-style-type: none"> <li><i>Funiculina quadrangularis</i></li> </ul> HALIPTERIDAE <ul style="list-style-type: none"> <li><i>Halipteris</i> sp</li> </ul> KOPHOBELEMNIDAE <ul style="list-style-type: none"> <li><i>Kophobelemnnon stelliferum</i></li> </ul> PROTOPTILIDAE	Sea-pen

Proposed VME habitat type (VME database field: "VME_HabitatType")	Proposed VME habitat subtype (VME database field: "VME_HabitatSubtype")	Representative Taxa	Corresponding VME Indicator (VME database field: "VME_Indicator")
		UMBELLULIDAE <ul style="list-style-type: none"> <li>• <i>Umbellula encrinus</i></li> <li>• <i>Umbellula huxleyi</i></li> <li>• <i>Umbellula lindahli</i></li> <li>• <i>Umbellula spp.</i></li> </ul> VIRGULARIIDAE <ul style="list-style-type: none"> <li>• <i>Virgularia mirabilis</i></li> </ul>	
Anemone aggregations	Soft bottom anemone aggregations	CERIANTHIDAE	Anemones
	Hard bottom anemone aggregations	ZOANTHARIA (Order)	Anemones
Mud and sand emergent fauna		BOURGETCRINIDAE ANTEDONTIDAE HYOCRINIDAE XENOPHYOPHORA <ul style="list-style-type: none"> <li>• <i>Syringammina fragilissima</i></li> <li>• <i>Reticulammina spp.</i></li> </ul> HYALONEMA (Stalked sponge)	Stalked crinoids Xenophyophores Sponge <sup>3</sup>
Bryozoan patches			

Proposed VME habitat type (VME database field: "VME_HabitatType")	Proposed VME habitat subtype (VME database field: "VME_HabitatSubtype")	Representative Taxa	Corresponding VME Indicator (VME database field: "VME_Indicator")
Hydrothermal vents/fields		ACTINOSCYPHIIDAE ALVINOCARIDIDAE <ul style="list-style-type: none"> <li>• <i>Alvinocaris spp.</i></li> </ul> ANTONBRUNNIDAE BYTHOGRAEIDAE GALATHEIDAE <ul style="list-style-type: none"> <li>• <i>Munidopsis spp.</i></li> </ul> GERYONIDAE LUCINIDAE MYTILIDAE PORTUNIDAE SIBOGLINIDAE SOLEMYIDAE THYASIROIDAE <ul style="list-style-type: none"> <li>• <i>Thyasira spp.</i></li> </ul> VESICOMYIDAE	Chemosynthetic species (seeps and vents)

Proposed VME habitat type (VME database field: "VME_HabitatType")	Proposed VME habitat subtype (VME database field: "VME_HabitatSubtype")	Representative Taxa	Corresponding VME Indicator (VME database field: "VME_Indicator")
Cold Seeps		ACTINOSCYPHIIDAE ALVINOCARIDIDAE • <i>Alvinocaris spp.</i> ANTONBRUNNIDAE BYTHOGRAEIDAE GALATHEIDAE • <i>Munidopsis spp.</i> GERYONIDAE LUCINIDAE MYTILIDAE PORTUNIDAE SIBOGLINIDAE SOLEMYIDAE THYASIROIDAE • <i>Thyasira spp.</i> VESICOMYIDAE	Chemosynthetic species (seeps and vents)